Data Security & Data Destruction Policy

Security and privacy of personal data is an important issue, and here at Gazelle we take it very seriously. To assist us in this effort, we've developed a robust inspection and data cleansing process for all categories of product we accept. Every item we receive is physically inspected by one of Gazelle's trained, on-site audit inspectors. Erasure and cleansing of all data and personal information is a standard part of every inspection, including using all commercially reasonable efforts to revert items to their original factory settings. As an additional step to ensure quality, we randomly select items for a secondary inspection. We've been able to hone the process while processing tens of thousands of items to date.

To achieve this policy, the company has initiated its own Quality and Environmental Management System to comply with ISO 9001 and ISO 14001 standards. The Quality and Environmental Management System is comprised of the Quality and Environmental Manual and all associated documents. Management and staff at every level are responsible for its adoption and implementation; and are provided with the resources necessary to pursue this policy. Our data security and data destruction policy is outlined and the procedures that are used to sanitize and remove any and all personal/sensitive information from any media containing consumer electronic device are part of our normal business operation.

Once items have been received into Gazelle's proprietary Management Console, data destruction (data removal) is performed as a critical step in the inspection & test audit process. While the data destruction process may vary from one commodity to another, the overall intent and final result is the same. **Every item containing any type of media/data containing device is wiped free of any personal or non personal information.**

Data Destruction Standards

- Items that can be powered on and where the data can be removed, all items, regardless of type, make, model or manufacturer will have any and all personal data (other than data required to operate the device) removed from the device.

- Items that do not power on (or in such cases where the drive or data containing device cannot be erased or wiped, that item is (and in the case where the customer does not wish to have the item returned) is deemed as scrap and is sent to our National E-Waste Alliance e-Steward Recycler for destruction.

In processing data destruction, we utilize DOD approved software ("*Wipe Drive 5 Pro*") and perform all tasks in a controlled, secure environment. Our data destruction software is an Approved Disk Sanitizing Tool by the U.S. Department of Defense. It will wipe any type and any size hard drive including IDE, EIDE, SCSI & SATA. Our data destruction utility will permanently wipe out operating systems, program files, and all file data as well as all partition tables and drive formats - FAT16, FAT32, NTFS, and Linux. Our data security policy and processes comply with all of the following standards: DoD 5220.22-M, HMG IS5 Baseline, HMG IS5 Enhanced, Canada Ops-II, US Air Force 5020, German VSITR, NAVSO P-5239-26, NCSC-TG-025, Russian GOST P50739-95 & US Army AR38019 including all versions of Windows, Mac OS and PCs using Linux or Unix